

CONFIDENTIAL

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20 October 1958

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Attention:**Subject:**Contract No. 605

No. L-1000-1

Transportable Inflatable Antenna

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No. L-1000-2

CS-3 Broadband Antenna

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No. L-1000-3

Broadband Antenna, Filter and
Video Detector System Study

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No. L-1000-4

Parabolic Antenna

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No. L-1000-5

Logarithmically Periodic Antenna

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**Approval of Forty-eight Hour Extended
Work Week in Research and Development Division,
Request for****Outline:**

This contractor has recently performed an extensive review of its supply of engineering and technical manpower as related to its contractual requirements therefor. It is the conclusion of the contractor that it will be necessary to effect greater utilization of the available manpower by adoption of an extended workweek of 48 hours in its Research and Development Division at Cedar Rapids commencing on 16 October 1958 for an indefinite period.

It is the contractor's opinion that this extension of the work week to 48 hours will result in a necessary and suitable increase in work output without increase to the average divisional cost per Research and Development hour. In fact computations indicate a reduction of cost by some 2%.

This effect on average costs results from the following:

- (1) The average pay increase for the overtime of salaried personnel is at rates less than the straight time rates. While of course the hourly paid employees will be paid at usual "time-and-one-half" rates, it is noted that over 60% of the Division personnel are salaried.

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- (2) Many overhead elements are fixed or will not increase in proportion to the increased hours.

Because the use of overtime requires the approval of the Contracting Officer to permit the costs thereof to be considered as allowable costs, the Contracting Officer is now respectfully requested to furnish the contractor with proper approval. The contractor believes that its conclusions which are the basis for this request are sound and that they will support a finding as required under the provisions of ASPR 12-102.4 "Approvals", namely that this overtime

- (i) is necessary to meet delivery or performance schedules
- (ii) is necessary to make up for excusable delays
- (iii) is necessary to eliminate bottlenecks of an extended nature which cannot be eliminated in any other way

It is the opinion of the contractor that in view of the circumstances discussed above, and more particularly the unavailability of sufficient additional technically trained manpower that the approval of the use of overtime as requested herein is in the best interest of the Government.

In the event that further information may be needed in support of this request the Contracting Officer is asked to communicate with the writer.

Very truly yours,

 Assistant Director
Contract Administration Division
GWB:RRC:j

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WHEN FILLED IN

Contract No. 605
RO or TO No. - 3 -
Date 10-28-58

TO OC/ED
FROM CAB/PO/OL

Approval: ☐ Informal ☐ Formal ☒ Telephone

Contractor 25X1

Purpose: *to obtain approval or disapproval of the contractor's request for an extended work week of 48 hours in the EIC Division as later Repide is requested set forth in letter dated October 20, 1958.*

Person Contacted Telephone Extension 25X1

Remarks: *Concurred in contractor's request. Recommended that contract be amended to provide for a 48 hour work week.*

If additional information is required, please contact the undersigned on

Extension

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Administrator/

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